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FM COMCOGARD PSC WASHINGTON DC
TO ALCGPSC

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ALCGPSC 067/23

SUBJ: AY24 COMMAND SENIOR ENLISTED LEADER (CSEL) SOLICITATION

A. Military Assignments and Authorized Absences, COMDTINST M1000.8A

B. Command Senior Enlisted Leader Program, COMDTINST 1306.1I

C. https://uscg.sharepoint-mil.us/sites/psc_spo/psc-epm/epm-2/SitePages/Special-Assignments.aspx

1. This message solicits those MCPOs and SCPOs, and desiring assignment as a Gold Badge or Silver Badge Command Senior Enlisted Leaders in AY24. Command Senior Enlisted Leaders uphold the highest standards and traditions of the United States Coast Guard. These assignments are reserved for outstanding individuals whose careers have displayed excellence in mission execution, adherence to core values, and a keen understanding of Coast Guard policies.

2. The CSEL is the direct representative to their principal on all matters pertaining to efficient and effective management of day to day activities in their area of responsibility (AOR). CSEs assist and advise in enhancing policy, strategy, and outreach to the workforce, serve as a liaison to the Command Master Chief (CMC) and Chief Petty Officer (CPO) network, and manage communications between their principal and Senior Enlisted Leaders (SEs) throughout their AOR. They must possess the communication skills necessary to push ground truth feedback up and down the chain of command. These skills are critical in building and maintaining a strong and effective Command Cadre as well as enhancing a positive command climate.

3. Eligibility:

a. Open to Active Duty (AD) MCPOs and SCPOs tour complete in AY24 or AY25, or those who will have completed two years in their current assignment in AY24, and who meet qualifications set forth in Ref (A) and (B).

b. Open to Reserve (RSV) MCPOs, and SCPOs who meet qualifications set forth in Ref (A) and (B).

c. Incumbent CSEs (Gold and Silver) who are tour complete in AY24 and desire a follow-on CSEL assignment (or extension) are required to submit a complete application.

4. Process/timeline:

a. NLT 21 JUL 2023: Standard applications emailed to: HQS-SMB-PSC-EPM-2-SpecialAssignments@uscg.mil for AD, HQS-SMB-CGPSC-RPM-2-Assignments@uscg.mil for RSV, and 'My Panel Submissions' submitted in Direct Access.

- b. 21-25 AUG 2023: Selection panel convenes.
- c. OOA 01 SEP 2023: Panel results released.
- d. The expected report date for all AD and RSV CSEs is 01 JUL 2024.
- 5. Standard Applications: Members and Commands should pay close attention to the requirements listed in the standard application found in Ref (C). Incomplete or improperly formatted applications will result in the applicant not being considered for the CSEL Program. Deadline extensions will not be granted to correct errors.
- 6. For AD only, the Special Assignments Officer will coordinate the release from rating process. Applicants should not contact their detailer asking to be released from rating.
- 7. Point of Contact:
 - a. CSEL Program Manager: CMC C. F. Salls, COMDT (CG-00B-D) (202) 372-4431 or Charlie.F.Salls@uscg.mil.
 - b. Special Assignments Officer, CWO3 Derek Hardy, (202) 795-6587 or HQS-SMB-PSC-EPM-2-SpecialAssignments@uscg.mil.
 - c. Reserve CSEL Assignment Officer, YNCM Mary Endicott, (202) 795-6538 or HQS-SMB-CGPSC-RPM-2-Assignments@uscg.mil.
- 8. Released: RDML D. C. Barata, Commander, Personnel Service Center, sends.
- 9. Internet release authorized.

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