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| DEPARTMENT OF HOMELAND SECURITYU.S. COAST GUARD**ADMINISTRATIVE REMARKS** |
| **PRIVACY ACT STATEMENT**Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.**AUTHORITY**: 14 U.S.C. § 505**PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.**ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. |
| Entry Type: Separation (SEP-07D)Reference: (a) Military Separations, COMDTINST M1000.4 (series) (b) Enlistments, Evaluations, and Advancements, COMDTINST M1000.2 (series)Responsible Level: UnitEntry: DDMMMYYYY: A reenlistment interview was conducted this date per Article 2.D.1. of reference (a). You do not meet the eligibility requirements for reenlistment/extension prescribed by Article 1.E.2 (and 1.E.3. for reserve members) of reference (b) and you did not receive my recommendation for reenlistment/extension because (state reason with full explanation).Since you do not meet the reenlistment/extension eligibility criteria and did not receive a positive recommendation for reenlistment/extension, you are not eligible to reenlist or extend, nor are you entitled to a reenlistment board. In accordance with reference (b) I will submit a memorandum to Commander (CG PSC-EPM) or (CG PSC-RPM) (as appropriate) to discharge you from the Coast Guard upon expiration of your current enlistment. You may submit a written statement to accompany my memorandum for consideration by Commander (CG PSC-EPM-1) or Commander (CG PSC-RPM- 1) (as appropriate).A. B. SEA, CAPT, USCGCommanding Officer/Officer in ChargeDDMMMYYYY: I acknowledge that I have been informed that I do not meet the eligibility criteria for reenlistment/extension and I did not receive a positive recommendation from my commanding officer. I further acknowledge that I have been given the reason(s) for this action, and understand this counseling does not initiate a performance probation period, but rather allows me the necessary time to prepare for separation. I do [ ]  do not [ ]  desire to submit a statement on my behalf for consideration to accompany the memorandum to Commander (CG PSC-EPM-1) or Commander (CG PSC-RPM- 1) (as appropriate) to discharge me from the Coast Guard upon expiration of my current enlistment.[ ]  I understand that my GTCC must be paid in full prior to separation/retirement. FIRST MI LAST |
| 1. NAME OF PERMANENT UNIT

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| 1. NAME OF MEMBER (Last, First, MI)

      | 1. EMPLOYEE ID NUMBER

      | 1. GRADE/RATE

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Scan original into member's OMPF

CG-3307 (09/23)

Expiration: 09/33

PREVIOUS EDITIONS ARE OBSOLETE

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