| DEPARTMENT OF HOMELAND SECURITY  U.S. COAST GUARD  **ADMINISTRATIVE REMARKS** |
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| **PRIVACY ACT STATEMENT**  Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.  **AUTHORITY**: 14 U.S.C. § 505  **PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.  **ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).  **CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. |
| Entry Type: Separation (SEP-07C)  Reference: (a) Military Separations, COMDTINST M1000.4 (series)  (b) Enlistments, Evaluations, and Advancements, COMDTINST M1000.2 (series)  Responsible Level: Unit  Entry:  DDMMMYYYY: A reenlistment interview was conducted this date per Article 2.D.1 of reference (a). You meet the eligibility requirements for reenlistment/extension prescribed by Article 1.E.2 (and 1.E.3. for reserve members) of reference (b) however, you have not received my recommendation for reenlistment because (state reason with full explanation).  Choose one:  Since you meet the reenlistment/extension eligibility criteria but did not receive a positive recommendation for reenlistment, and since you have less than eight years total active and/or reserve military service, you may appeal this decision via a written request to Commander (CG PSC-EPM-1) or (CG PSC-RPM-1), as applicable. This appeal must be initiated within 15 days of this notification and must be routed through your chain of command.  Since you meet the reenlistment/extension eligibility criteria but did not receive a positive recommendation for reenlistment/extension, and you have more than eight years total active and/or reserve military service, you are entitled to have your case reviewed by the reenlistment board. You have the right to present the case and appear in person before a reenlistment board and you have the right to be represented by counsel.  A. B. SEA, CAPT, USCG  Commanding Officer/Officer in Charge |

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| Entry*: (Continued from previous page)*  DDMMMYYYY: I acknowledge that I have been informed that I meet the eligibility criteria for reenlistment/extension but I did not receive a positive recommendation from my commanding officer and have been given the reason(s) for this action. I understand my rights as stated above.  I do  do not  desire to submit a statement on my behalf for consideration to accompany the memorandum to Commander (CG PSC-EPM-1) or Commander (CG PSC-RPM- 1) (as appropriate) to discharge me from the Coast Guard upon expiration of my current enlistment.  I understand that my GTCC must be paid in full prior to separation/retirement.  FIRST MI LAST | | |
| 1. NAME OF PERMANENT UNIT | 2. NAME OF UNIT PREPARING THIS FORM | |
| 3. NAME OF MEMBER (Last, First, Ml) | 4. EMPLOYEE ID NUMBER | 5. GRADE/RATE |

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