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| DEPARTMENT OF HOMELAND SECURITY  U.S. COAST GUARD  **ADMINISTRATIVE REMARKS** | | |
| **PRIVACY ACT STATEMENT**  Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.  **AUTHORITY**: 14 U.S.C. § 505  **PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.  **ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).  **CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. | | |
| Entry Type: Critical Skills Retention Bonus; prorated payment (BON-10)  Reference: Chapter 3, Military Bonus and Incentive Programs, COMDTINST 7220.2(series)  Responsible Level: Unit  Entry:  DDMMMYYYY: I presently meet the criteria of ALCOAST 325/24 for a Critical Skills Retention Bonus (CSRB)  I understand my CSRB payment will be prorated and paid based upon the amount of newly obligated service months I have incurred beyond my existing current obligated active service as identified in the above reference message.  My CSRB payment will be computed based upon [##] months of newly obligated service.  First MI. LastName  CO/OINC (cannot be delegated)  DDMMMYYYY: I have reviewed and understand the above regarding the payment of my CSRB.  First MI. LastName | | |
| 1. NAME OF PERMANENT UNIT | 1. NAME OF UNIT PREPARING THIS FORM | |
| 1. NAME OF MEMBER (Last, First, MI) | 1. EMPLOYEE ID NUMBER | 1. GRADE/RATE |

Scan original into member's OMPF

CG-3307 (09/23)

Expiration: 09/33

PREVIOUS EDITIONS ARE OBSOLETE

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