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| DEPARTMENT OF HOMELAND SECURITY  U.S. COAST GUARD  **ADMINISTRATIVE REMARKS** | | |
| **PRIVACY ACT STATEMENT**  Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.  **AUTHORITY**: 14 U.S.C. § 505  **PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.  **ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).  **CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. | | |
| Entry Type: AR-08, Meritorious Advancement  Reference: (a) Meritorious Advancement Program, COMDTINST 1430.2 (series)  (b) Cite the memo, flag letter, or other correspondence from the flag office authorized to meritoriously advance enlisted personnel  Responsible Level: Unit  Entry:  DDMMMYYYY: In accordance with references (a) and (b), you are hereby meritoriously advanced to the pay grade of E-5 / E-6 (select one) effective this date.  IF APPLICABLE): All Rating Performance Qualifications (RPQ's) and Enlisted Performance Qualification (EPQ's) for the paygrade being advanced to are required to be obtained if not already achieved.  FirstI. MI. LastName  Commanding Officer  DDMMMYYYY: I acknowledge the above entry.  FirstI. MI. LastName | | |
| 1. NAME OF PERMANENT UNIT | 1. NAME OF UNIT PREPARING THIS FORM | |
| 1. NAME OF MEMBER (Last, First, MI) | 1. EMPLOYEE ID NUMBER | 1. GRADE/RATE |

Scan original into member's OMPF

CG-3307 (09/23)

Expiration: 09/33

PREVIOUS EDITIONS ARE OBSOLETE

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