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| DEPARTMENT OF HOMELAND SECURITYU.S. COAST GUARD**ADMINISTRATIVE REMARKS** |
| **PRIVACY ACT STATEMENT**Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.**AUTHORITY**: 14 U.S.C. § 505**PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.**ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. |
| Entry Type: Accession (ACC-20) – Acknowledgement of Recoupment Law and PolicyReference: (a) Title 14, U.S. Code, Section 182 (b) Title 10, U.S. Code, Section 2005 (c) Your United States Coast Guard Academy Statement of Acceptance and Obligation (d) Title 37, U.S. Code, Section 303a (e) Recoupment of Advanced Education Costs in the Event of Separation Before Completion of Obligated Service, COMDTINST 1560.3Responsible Level: UnitEntry: DDMMMYYYY: The purpose of this administrative remarks entry is to remind me of the agreement I entered into when I accepted an appointment to the Coast Guard Academy. Because I graduated from the Coast Guard Academy and was commissioned as an officer, I fulfilled the obligations which applied to my status as a cadet. I am now required to complete the service obligation, outlined in references (a) – (c), which applies to my status as a commissioned officer. I have been advised that if I fail to complete my service obligation, outlined in references (a) – (c), I may be required to repay the United States the unearned portion of the cost of the education benefits I received through my advanced education at the Coast Guard Academy, commensurate with the time remaining on my active duty or reserve obligation when discharged. The law and policy which applies to the recoupment of advanced education benefits is contained in references (a) – (e), and other authorities referenced therein.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Officer Signature of Witness \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Rank / Full Name of Officer Printed Rank / Full Name of Witness |
| 1. NAME OF PERMANENT UNIT

      | 1. NAME OF UNIT PREPARING THIS FORM

      |
| 1. NAME OF MEMBER (Last, First, MI)

      | 1. EMPLOYEE ID NUMBER

      | 1. GRADE/RATE

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Scan original into member's OMPF

CG-3307 (09/23)

Expiration: 09/33

PREVIOUS EDITIONS ARE OBSOLETE

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