

# Active Duty Supplemental and Striker Lists Information

## Overview

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**Introduction** This document provides policy, procedures, and information for placement on the Active Duty Supplemental or Striker Advancements lists.

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**Contents** This document covers the following topics.

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# Active Duty Supplemental and Striker Lists Information

## Policies for Supplemental and Striker Lists

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**Introduction** This section provides links to current policy for placement on Active Duty Supplemental or Striker Advancement Lists.

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**Messages** Review the following message traffic for current policy accessible at the General Message Sharepoint site.

(a) [ALCGENL 011-24 Active Duty SWE announcement message](#)

(b) [ALCGENL 018-24 Active duty Supplemental Eligibility and Announcement for GM2 & IS2](#)

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# Active Duty Supplemental and Striker Lists Information

## PPC Customer Care E-Mail Trouble Ticket Message Template and Confirmation Requirement

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**Introduction** This section provides a template for list placement requests and procedures for follow-up inquiries.

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**E-Mail trouble ticket message template** Commanding officers and OINCs must submit recommendations to PPC (ADV) via an e-mail to [PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) and include the following information:

SUBJ: ACTIVE DUTY SUPPLEMENTAL ADVANCEMENT ELIGIBILITY REQUEST

A. Enlistments, Evaluations, and Advancements, COMDTINST M1000.2 (series)

B. Applicable SWE announcement and supplemental authorizing tfc

1. Per references (a) and (b) the following member is recommended for placement on the [enter the rate for list. E.G., CS2] supplemental advancement eligibility list.

2. Member Rate, Name and Employee ID #

3. Date of Rank in current pay grade -

4. Completion Date for:

A. EPQ/EPME/EOCT - (If waived at time of submission enter "waived", otherwise provide date completed)

B. RPQ/EPME/RAT/Rating Competency Code -

C. Additional Advancement (COMPETENCY)

Requirements -

5. Effective date of members last EER in current rate/paygrade along with a statement indicating whether the member meets the standards and retains the command recommendation for advancement.

6. Member and command acknowledge that members are advanced to fill service vacancies and must be prepared for reassignment.

7. Member and command acknowledge that members on the supplemental list are not authorized to opt out of advancement. If there are extenuating circumstances, please contact EPM-1 Advancements.

8. Unit POC, contact e-mail, and phone number.

9. Released by (NAME OF CO OR OIC.)

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**Confirmation follow-up** **If you have not received placement confirmation e-mail message within 5 business days of your request, it means that PPC (ADV) did not receive the message. After 5 business days, commands shall send a status update to [PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) to PPC (ADV) for a follow-up e-mail requesting status.**

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# Active Duty Supplemental and Striker Lists Information

## Eligibility Requirements

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**Introduction** This section provides requirements for placement on the Active Duty Supplement or Striker Advancement Lists.

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**Employee Reviews** Current Evaluations are continuing to present a problem for timely placement of the member.

Check the Direct-Access system (Direct Access Content>Develop Workforce>Plan Careers>Inquire>Employee Review Summary) to ensure an evaluation has been completed within the required period.

All members must have current evaluations in current pay grade for addition.

Members without evaluations will be placed by date stamp of the new e-mail message following input and confirmation of evaluations in Direct-Access Employee Review Summary.

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**RPQ/EPQs** Ensure the required RPQs and/or EPQ's, Rating RAT or EOCT, E-PME AQE (Advancement Qualification Exam) are completed prior to sending the e-mail to PPC for placement on a supplemental eligibility list. Per ACN 012/20 all Rating Advancement Tests and Enlisted Professional Military Education (EPME) Advancement Qualification Exams (AQE) are waived indefinitely.

Note: Review the latest bi-annual ALCOAST Enlisted Rating Advancement Training System (ERATS) message to ensure the latest requirements have been met.

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**Good Conduct** All members must have 12 months of Good Conduct Eligibility for placement on the supplemental advancement eligibility list.

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**Time in Rating** Must have 6 months time in grade in current rating for advancement to E5.  
Must have 12 months time in grade in current rating for advancement to E6.

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# Active Duty Supplemental and Striker Lists Information

## Entering Competencies in Direct Access (DA)

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**Introduction** EPQ/RPQ paygrade completion shall be entered directly into Direct Access (DA).

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**Procedure** Use the ERATS – [Person Profiles - Competencies.pdf \(uscg.mil\)](#) to accurately record completion through your Personnel & Administration (P&A) entity.

- Training Management Tool (TMT) entry is NOT required.
- If there are no RPQ standards for your specific paygrade, the competency code still needs to be entered in DA for supplemental advancement list eligibility.
- Units are authorized to enter competencies directly into DA after verifying core competencies are certified complete.
- RPQ & EPQ competency codes in Direct Access do not expire. Commands still need to verify a member is eligible, but competency codes do not need to be reentered when RPQs and EPQs are updated.

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## PPC Point of Contact

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**Questions** Direct questions regarding the content of this document to [PPC-DG-CustomerCare](#) or call:



(866) 772-8724



[PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) (E-Mail)

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