

R 301715Z APR 24 MID120001066467U  
FM COMDT COGARD WASHINGTON DC  
TO ALCOAST  
BT

UNCLAS

ALCOAST 199/24

SSIC 5400

SUBJ: PRIORITIZATION OF THE COAST GUARD'S PARENTAL LEAVE  
AUGMENTATION PROGRAM

A. COMDT COGARD WASHINGTON DC 052003Z JUL 22/ALCOAST 243/22

B. DoD Directive-type Memorandum 23-001, "Expansion of the Military  
Parental Leave Program"

C. Military Assignments and Authorized Absences, COMDTINST M1000.8A

D. Obtaining Personnel Resources to Meet Surge Requirements,  
COMDTINST 5400.1B

1. This ALCOAST updates the Surge Staffing Augmentation to Support  
Parental Leave Program (SSAS-PLP), REF (A). Changes noted  
herein are effective immediately.

2. Due to limited resources, military members eligible for maternity  
convalescent leave in conjunction with parental leave will be given  
priority for up to 120 days of augmentation coverage. Eligibility  
for augmentation does not impact eligibility for parental leave as  
outlined in REF (B).

3. Units are authorized to submit resource requests for all members  
eligible for parental leave, however, priority will be given to  
members eligible for both maternity convalescent and parental leave.

4. Coast Guard Headquarters will continue to centrally fund this  
program utilizing short-term ADOS and manage it through PSC's Surge  
Staffing Section using the Request for Forces (RFF) process, per  
REF (D). RFFs may request up to 120 days of support.

5. Procedures:

a. Completed RFFs must be received by Surge Staffing Section  
(CG-PSC-PSD-SSS) a minimum of 12 weeks prior to the requested start  
date. Having a requested by-name candidate does not alleviate this  
requirement.

(1) The request must include "Surge Staffing Augmentation to  
Support Parental Leave Program" in the RFF subject line and must  
be sent to the following address:

HQS-SMB-PSC-PARENTALLEAVE@uscg.mil.

(2) A Direct Access (DA) Mobilization requirement must be  
created in DA before forwarding a completed RFF to the Surge  
Staffing Section. Units without appropriate DA Mobilization access  
should forward their RFF to their superior command  
(District(dx/dxr), AREA program manager, or LOGCOM-1  
(DCMS/Headquarters Directorates), etc.) for assistance.

6. POCs:

a. For questions regarding this process, contact PSC's  
Surge Staffing Section at: HQS-SMB-PSC-PARENTALLEAVE@uscg.mil.

b. For questions regarding the parental leave policy,  
contact the Office of Military Personnel Policy (CG-1M1) at:  
HQS-PolicyandStandards@uscg.mil.

7. RADM M. W. Raymond, Assistant Commandant for Military Personnel  
(CG-1M), sends.

8. Internet release is authorized.