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FM COMDT COGARD WASHINGTON DC
TO ALCOAST

BT

UNCLAS

ALCOAST 117/24

SSIC 1000

SUBJ: PROMULGATION OF MILITARY SEPARATIONS INSTRUCTION

A. Military Separations, COMDTINST 1000.4B

B. Military Separations, COMDTINST 1000.4A

C. COMDT COGARD WASHINGTON DC 221045Z JUN 23/ALCOAST 277/23

1. This ALCOAST announces the promulgation of REF (A) and the cancellation of REFs (B) and (C). The changes listed below highlight Commandant directed action items per the Accountability and Transparency Review results, updates policy to better reflect statutory requirements, and addresses changes in administrative procedures. A summary of major changes is provided below.

a. Basis for Discharge. Members found, by at least a preponderance of the evidence, to have committed sexual assault or sexual harassment will be processed for separation. Members separated for sexual harassment or sexual assault offenses will receive no higher than an Under Honorable Conditions (General) discharge.

b. Victim's Rights at Separation Proceedings. Victims of reported sexual assault, sexual harassment, or domestic violence offenses now have the right to be present at Boards of Inquiry or Administrative Separation Boards (ADSEP). Victims are also entitled to timely notice of the board, to be represented by a Special Victims Counsel, and to provide an impact statement.

c. Retired Grade Determinations. Policy clarifies procedures and criteria for assessing an officer's highest grade satisfactorily held and updates procedures for re-opening Retired Grade Determinations when misconduct is discovered after an officer has retired.

d. Discharge Authority. Policy clarifies that the discharge authority for ADSEP boards is Commander (CG PSC), except as specifically stated within the policy.

2. No paper distribution will be made of REF (A). REF (A) is available on SharePoint at:

(Copy and Paste URL Below into Browser)

<https://uscg.sharepoint-mil.us/sites/USCGReferences/directives/SitePages/Home.aspx>

3. For policy questions contact COMDT (CG-1M11) at:
HQSPolicyandStandards@uscg.mil.

4. RADM M. W. Raymond, Assistant Commandant for Military Personnel (CG-1M), sends.

5. Internet release is authorized.