Taking and Recording BRS Opt-In Course Completion

The Blended Retirement System (BRS) course for the Opt-In population is now available on Joint Knowledge Online (JKO). Active Duty personnel with <12 YOS and Reserve personnel with <4,320 points on December 31, 2017 will be required to complete this 2-hour training module. Once you have completed the BRS Opt-In Training course you will need to record your completion through self-certification in the CG LMS.

Directions for accessing the course:

- 1. Access JKO course at <u>https://jkosupport.jten.mil/html/COI.xhtml?course_prefix=J3O&course_number=P-US1332</u> (enroll in JKO if you do not already have an account)
- 2. Enroll in course J3OP-US1332: Blended Retirement System OPT-IN Course
- 3. Complete the entire course and make note of resources and downloadable content intended for future use

Directions for Recording Completion via LMS (for recording individual completions):

- 1. Access CG LMS at https://elearning.uscg.mil
- 2. Select the "Course Catalog" navigation tab and search for course 100149 (BRS Opt-In Course)
- 3. Select the hyperlinked "BRS Opt-In Course" text
- 4. Enroll in course 100149
- 5. Launch the course from "My Account" and select "Go"
- 6. Select the appropriate tab to record your completion in the LMS

Directions for Recording Completion via TMT (for recording group completions):

- 1. Unit Training Officers/Petty Officers access TMT/AOPS application at http://aops.osc.uscg.mil
- 2. Verify the competency "BRS OPT-IN COURSE" is assigned to your unit (assign it if not)
- 3. Verify the competency "BRS OPT-IN COURSE" is assigned to the proper people at your unit (assign if not)
- 4. Record completions as appropriate

